

Field Service Technician/Full Time

We are seeking a professional and motivated self-starter to join our MountainFlame Propane team. The successful candidate will be mechanically inclined, reliable, trustworthy, have strong communication and organizational skills, excellent customer service and possess the ability to learn rapidly. Knowledge of field service and equipment preferred. This position will work directly in the field, set propane tanks, perform safety gas checks and maintenance on vehicles and equipment. They will process service work order invoices and route cards, inventory re-stocking, complete monthly meter readings and daily tasks relative to the position. For safety purposes, applicant must be able to pass state mandated random drug tests. Applicant must be 21 years of age or older and possess a valid State of California Driver's License in good standing. To view the complete job description please go to www.mountainflamepropane.com. If you feel you meet the requirements, please forward your resume and letter of introduction to matt@mountainflamepropane.com. No phone calls please.

List of Job Duties

- Provide service and customer support during field visits
- Provide on-site installation of tanks and regulators
- Perform gas check at time of tank installation/new customer move-in's for proper operation
- Provide 'Important Propane Safety Information' Pamphlet to customer with explanations
- Provide general maintenance on equipment and propane lines
- Produce timely and detailed service reports and invoices
- Follow-up on incomplete service orders
- Operate vehicle and crane in a safe manner
- Use field automation systems safely
- Perform routine maintenance on vehicles and equipment
- Cooperate with Management and Technical Team to share information
- Comprehend customer requests and make appropriate recommendations
- Deliver cylinders to Out of Gas Customers
- Perform Out of Gas Safety Checks

- Assist with Service Department inventory control
- Assist with re-stocking of Service Department vehicles
- Provide customers with pilot lighting assistance on propane appliances
- Perform monthly Meter Readings
- Perform routine maintenance at the yard/storage locations
- Lock and un-lock tanks as required for collection purposes
- Perform home visit checks for collection purposes
- Work closely and professionally with Owners, Managers, Drivers, Service Technicians and Office Personnel
- Provide excellent and professional customer service
- Assist with other job duties as assigned